

20 Φεβρουαρίου 2014 - Βόλος | Ημερίδα «Ορίζοντας 2020»

HORIZON 2020

THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION

Προετοιμασία & Υποβολής Προτάσεων στο Πρόγραμμα Ορίζοντας 2020

Δρ Χριστίνα Πασκουάλ | Εθνικό Σημείο Επαφής για το Ορίζοντας 2020 (ERC & SC1)



ΕΘΝΙΚΟ ΚΕΝΤΡΟ
ΤΕΚΜΗΡΙΩΣΗΣ

NATIONAL
DOCUMENTATION
CENTRE

Προετοιμασία & Υποβολής Προτάσεων στο Πρόγραμμα Ορίζοντα 2020

- Πού μπορώ να βρω ανοικτές προκηρύξεις του Προγράμματος Ορίζοντα 2020 & όλα τα σημαντικά /επίσημα έγγραφα;
- Η Δομή της πρότασης
- Τα Κριτήρια αξιολόγησης

Πού μπορώ να βρω ανοικτές προκηρύξεις
& όλα τα σημαντικά έγγραφα;

(A-Z) Sitemap About this site Contact Legal Notice English

European Commission

RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > Funding Opportunities

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT

LOGIN REGIST

Horizon 2020

- Calls
- Search Topics
- Call Updates

FP7 & CIP Programmes

Funding Opportunities

H2020 ONLINE MANUAL

Find the European Union funding opportunities and search for new or closed calls, grouped by the following programmes:

- **Horizon 2020 - EU research funding from 2014**
- **Seventh Framework Programme (FP7)**
- **Competitiveness and Innovation Framework Programme (CIP)**
- **other research and innovation programmes**

http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm

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RESEARCH & INNOVATION
Participant Portal H2020 Online Manual

Grants

Applying for funding

Find a call → Find partners → Register an organisation → Submit a proposal

Evaluation & Grant signature

Evaluation of proposals → Grant preparation → Grant signature

Grant management

Reports | Dissemination of results | Amendments | Audits & certifications

Working as an expert

Expert registration | Contracting & payment | Expert roles & tasks

Cross-cutting issues

International cooperation | Regional aspects | Ethics | Intellectual property | Gender | SMEs

FP7 Funding Guide

<http://ec.europa.eu/research/participants/portal4/desktop/en/home.html>



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Horizon 2020

Calls Search Topics Call Updates

FP7 & CIP Programmes

Funding Opportunities H2020 ONLINE MANUAL

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- **other research and innovation programmes**

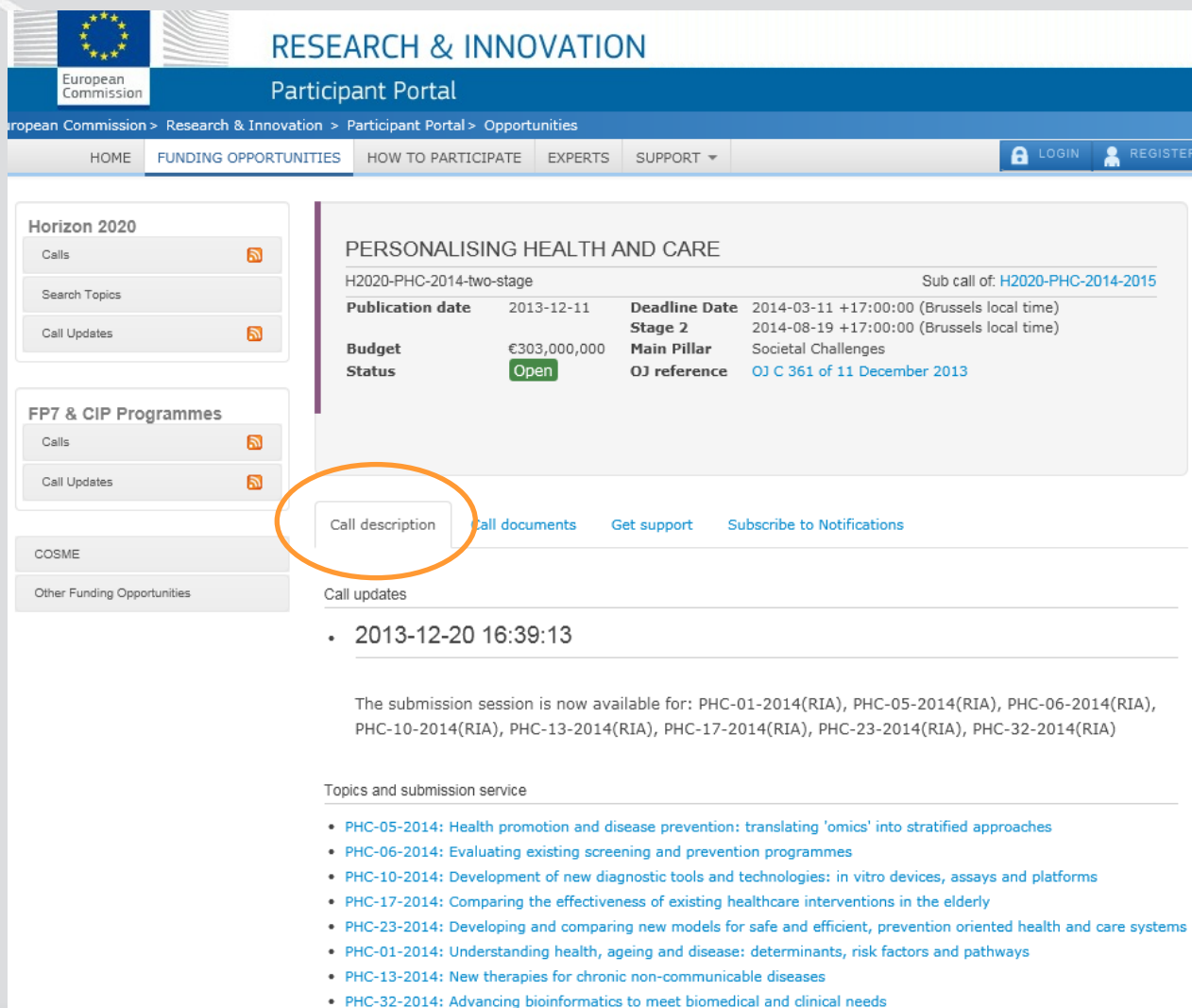
<http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/index.html>

Πού μπορώ να βρω ανοικτές προκηρύξεις & όλα τα σημαντικά έγγραφα;

The screenshot displays the Horizon 2020 Participant Portal. The main navigation bar includes 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', and 'SUPPORT'. The 'FUNDING OPPORTUNITIES' section is active, showing a list of calls and updates. The 'Horizon 2020' section is highlighted, and the 'Calls' link is circled in orange. Below this, the 'FP7 & CIP Programmes' and 'COSME' sections are visible. The 'Societal Challenges' section is expanded, showing a list of challenges with checkboxes for selection. The 'Health, demographic change and wellbeing' challenge is selected and circled in orange. The 'Type' and 'Status' filters are also visible, with 'Proposal' and 'Open' selected. The 'Sort by' dropdown is set to 'Publication Date'. The bottom section displays a grid of funding opportunities, with the 'H2020-PHC-2014-two-stage' call circled in orange.

<http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/index.html>

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Participant Portal

European Commission > Research & Innovation > Participant Portal > Opportunities

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT LOGIN REGISTER

Horizon 2020

- Calls
- Search Topics
- Call Updates

FP7 & CIP Programmes

- Calls
- Call Updates

COSME

- Other Funding Opportunities

PERSONALISING HEALTH AND CARE

H2020-PHC-2014-two-stage Sub call of: [H2020-PHC-2014-2015](#)

Publication date	2013-12-11	Deadline Date	2014-03-11 +17:00:00 (Brussels local time)
		Stage 2	2014-08-19 +17:00:00 (Brussels local time)
Budget	€303,000,000	Main Pillar	Societal Challenges
Status	Open	OJ reference	OJ C 361 of 11 December 2013

[Call description](#) [Call documents](#) [Get support](#) [Subscribe to Notifications](#)

Call updates

- 2013-12-20 16:39:13

The submission session is now available for: PHC-01-2014(RIA), PHC-05-2014(RIA), PHC-06-2014(RIA), PHC-10-2014(RIA), PHC-13-2014(RIA), PHC-17-2014(RIA), PHC-23-2014(RIA), PHC-32-2014(RIA)

Topics and submission service

- [PHC-05-2014: Health promotion and disease prevention: translating 'omics' into stratified approaches](#)
- [PHC-06-2014: Evaluating existing screening and prevention programmes](#)
- [PHC-10-2014: Development of new diagnostic tools and technologies: in vitro devices, assays and platforms](#)
- [PHC-17-2014: Comparing the effectiveness of existing healthcare interventions in the elderly](#)
- [PHC-23-2014: Developing and comparing new models for safe and efficient, prevention oriented health and care systems](#)
- [PHC-01-2014: Understanding health, ageing and disease: determinants, risk factors and pathways](#)
- [PHC-13-2014: New therapies for chronic non-communicable diseases](#)
- [PHC-32-2014: Advancing bioinformatics to meet biomedical and clinical needs](#)

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The screenshot displays the Horizon 2020 Participant Portal. The main navigation bar includes 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', and 'SUPPORT'. The 'FUNDING OPPORTUNITIES' section is active, showing a list of calls on the left and a detailed view of the 'PERSONALISING HEALTH AND CARE' call on the right. The call details include the publication date (2013-12-11), deadline date (2014-03-11 and 2014-08-19), budget (€303,000,000), and status (Open). The 'Call documents' link is circled in orange, indicating where to find the call documents. Below the call details, there is a section for 'Call documents' with a download button and a list of documents including legal basis, rules for participation, specific programme documents, and proposal templates.

Horizon 2020

- Calls
- Search Topics
- Call Updates

FP7 & CIP Programmes

- Calls
- Call Updates

COSME

- Other Funding Opportunities

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Budget	€303,000,000	Main Pillar	Societal Challenges
Status	Open	OJ reference	OJ C 361 of 11 December 2013

[Call description](#) **[Call documents](#)** [Get support](#) [Subscribe to Notifications](#)

[Download all documents](#)
(EN only, incl. the additional docs.)

- Legal basis - Framework Programme H2020 [en](#)
- Legal basis - Rules for Participation [en](#)
- Legal basis - Specific Programme H2020 [en](#)
- WP H2020 - 1. Introduction [en](#)
- WP H2020 - 8. Health, demographic change and wellbeing [en](#)
- WP H2020 - 18. General Annexes [en](#)
- Part B Proposal template section 1-5 - updated 14_01_2014 [en](#)
- Self Evaluation form [en](#)
- Essential information for clinical studies [en](#)
- Contact points for topics [en](#)

Πού μπορώ να βρω ανοικτές προκηρύξεις & όλα τα σημαντικά έγγραφα;

The screenshot shows the Horizon 2020 Participant Portal. The main header includes the European Commission logo and the text 'RESEARCH & INNOVATION Participant Portal'. The breadcrumb trail is 'European Commission > Research & Innovation > Participant Portal > Opportunities'. The navigation bar has links for HOME, FUNDING OPPORTUNITIES, HOW TO PARTICIPATE, EXPERTS, and SUPPORT, along with LOGIN and REGISTER buttons.

On the left sidebar, there are sections for 'Horizon 2020' (Calls, Search Topics, Call Updates) and 'FP7 & CIP Programmes' (Calls, Call Updates). Below these are links for 'COSME' and 'Other Funding Opportunities'.

The main content area displays the 'PERSONALISING HEALTH AND CARE' call. It is a two-stage call (H2020-PHC-2014-two-stage) with a sub call of H2020-PHC-2014-2015. The call details are as follows:

Publication date	2013-12-11	Deadline Date	2014-03-11 +17:00:00 (Brussels local time)
Budget	€303,000,000	Stage 2	2014-08-19 +17:00:00 (Brussels local time)
Status	Open	Main Pillar	Societal Challenges
		OJ reference	OJ C 361 of 11 December 2013

Below the call details, there are links for 'Call description', 'Call documents' (circled in orange), 'Get support', and 'Subscribe to Notifications'. A button labeled 'Download all documents' is also present, with a note '(EN only, incl. the additional docs.)'.

The 'Call documents' section lists the following documents:

- Legal basis - Framework Programme H2020 [en](#)
- Legal basis - Rules for Participation [en](#)
- Legal basis - Specific Programme H2020 [en](#)
- WP H2020 - 1. Introduction [en](#)
- WP H2020 - 8. Health, demographic change and wellbeing [en](#)
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European Commission > Research & Innovation > Participant Portal > Funding Opportunities

HOME **FUNDING OPPORTUNITIES** HOW TO PARTICIPATE EXPERTS SUPPORT ▾ LOGIN REGIST

Horizon 2020

Calls

Search Topics

Call Updates

FP7 & CIP Programmes

Funding Opportunities

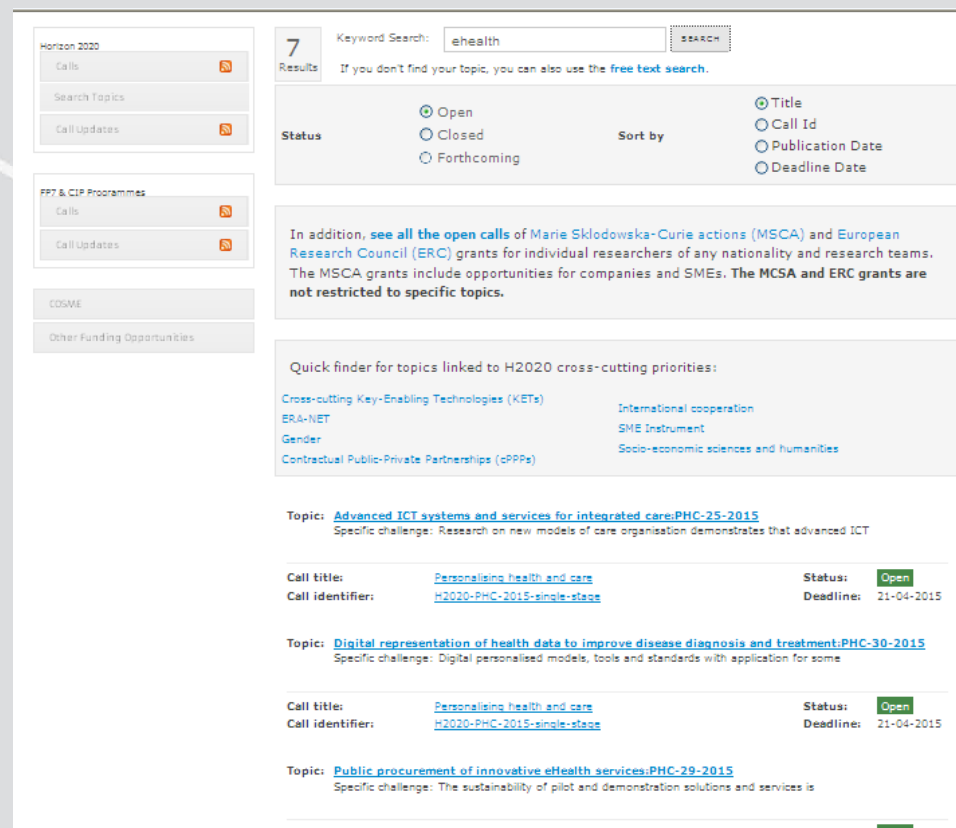
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- **other research and innovation programmes**

<http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/index.html>

Πού μπορώ να βρω ανοικτές προκηρύξεις & όλα τα σημαντικά έγγραφα;



Υποβολή της πρότασης μέσω το PPSS

RESEARCH & INNOVATION
Participant Portal

European Commission > Research & Innovation > Participant Portal > Funding

HOME FUNDING OPPORTUNITIES **HOW TO PARTICIPATE** EXPERTS SUPPORT

LOGIN REGISTER

H2020 online manual
Reference Documents
Beneficiary Register
Financial Viability Self-Check
SME Participation

How to participate

The first steps to prepare your proposal and apply for EU research funding. Learn how to find a suitable Call for proposals or project partners and how to submit your proposal.

The following guidance services facilitate your participation:

- H2020 Online Manual:** step-by-step online guide through the Portal processes from proposal preparation and submission to reporting on your on-going project
- Reference documents:** library of legal documents, guidance notes, and additional reference material for H2020 and FP7
- search for already registered organisations and their **PICs**
- Financial viability self-check tool** allows you simulating the financial viability check of your organisation
- SME participation:** dedicated H2020 guidance page for SME

1 FIND a call **2 FIND partners** **3 CREATE your account** **4 REGISTER your organisation** **5 SUBMIT a proposal**

Step 1 - Find a suitable Call for Proposals

H2020 ONLINE MANUAL

The Commission publishes on the Participant Portal all the Calls of its research and innovation programmes [H2020](#), and you can search calls from previous programmes ([FP7](#) and [CIP](#)). In addition you can find information about some additional calls in the [Other Funding Opportunities](#) section. If you apply for the first time and do not know yet the programmes, it is useful to read the H2020 Online Manual. It helps you choose the most suitable programme for your area and profile. Besides, you can [search according to your research topic](#) with key words and set filters in the calls list.

Your [National Contact Point](#) can also help you find the most suitable call for your profile. SMEs are in addition supported by the [Enterprise Europe Network](#).

PPSS= Participant Portal Submission Service

Υποβολή της πρότασης μέσω το PPSS

https://webgate.ec.europa.eu/cas/domainLogin?domain=external&submit=select&loginRequestId=ECAS_LR-9936128-lhNIY9HMI3D1esfeWEPTL3gSM3q0oXuMcl



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

External

EUROPA > Authentication Service > Login



(authenticates your identity on European Commission websites)

Participants Portal
requires you to authenticate

Login [Not registered yet](#)

Is the selected domain correct?
External [Change it](#)

Username or e-mail address *

Password *

[More options...](#)

[Login!](#) [Lost your password?](#)

* Required fields

Last update: 07/01/2014 (3.6.2.1-mon) | 9 ms | [Top](#)

Υποβολή της πρότασης μέσω το PPSS

RESEARCH & INNOVATION
Participant Portal

European Commission > Research & Innovation > Participant Portal > Funding

MY AREA HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT

My Organisation(s)
My Proposal(s)
My Project(s)
My Notification(s)
My Expert Area

H2020 online manual
Reference Documents
Beneficiary Register
Financial Viability Self-Check
SME Participation

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FIND a call **FIND partners** **CREATE your account** **REGISTER your organisation** **SUBMIT a proposal**

1 2 3 4 5

Step 1 - Find a suitable Call for Proposals **H2020 ONLINE MANUAL**

Υποβολή της πρότασης μέσω το PPSS

European Commission Participant Portal

European Commission > Research & Innovation > Participant Portal > Organisation Search

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT LOGIN REGISTER

H2020 online manual
Reference Documents
Beneficiary Register
Financial Viability Self-Check
SME Participation

Beneficiary Register H2020 ONLINE MANUAL

The Commission has an **online register of the beneficiaries** participating in the EU research and innovation or education, audiovisual and cultural programmes. This allows consistent handling of the beneficiaries' official data and avoids multiple requests for the same information.

If you want to participate in a project proposal, your organisation needs to be registered and have a **9-digit Participant Identification Code (PIC)** that is the unique identifier of your organisation and will be used as a reference by the Commission in any interactions.

Is your organisation already registered? Search PIC

As you have to register your organisation only once, please see first if it has already been registered.

SEARCH

If you did not find your organisation in the register, you can start its registration below.

Register your organisation

Please note that you need to have a valid ECAS account to start registering your organisation or update its data. Login in the Portal or [create your account](#), if you are a new user.

Please keep the legal data of your organisation at hand. You may check the information that will be necessary for the registration in the [user manual](#). To start registration, click on the button below.

REGISTER ORGANISATION

You can quit the registration process at any time; the data entered can be saved as a draft and you may **continue your registration** at a later time. Save the already entered data by clicking on the **Save draft** button at the bottom of the registration tool before you quit it.

After providing all the necessary details, click on the **Confirm** button to submit your registration. You will receive a **PIC number** that should be used in any interactions with the Commission in the future.

If you did not finalise the registration, you can **continue** it later on [My Organisations](#) of the My Area section.

Υποβολή της πρότασης μέσω το PPSS

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European Commission

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Participant Portal

European Commission > Research & Innovation > Participant Portal > Opportunities

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT

LOGIN REGISTER

Horizon 2020

Calls

Search Topics

Call Updates

FP7 & CIP Programmes

Calls

Call Updates

COSME

Other Funding Opportunities

PERSONALISING HEALTH AND CARE

H2020-PHC-2014-two-stage Sub call of: [H2020-PHC-2014-2015](#)

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- 2013-12-20 16:39:13

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[Topics and submission service](#)

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- PHC-13-2014: New therapies for chronic non-communicable diseases
- PHC-32-2014: Advancing bioinformatics to meet biomedical and clinical needs

Υποβολή της πρότασης μέσω το PPSS

The screenshot displays the 'RESEARCH & INNOVATION Participant Portal' interface. The top navigation bar includes 'MY AREA', 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', and 'SUPPORT'. A user profile 'MARIT ACKERMANN' is visible in the top right.

On the left sidebar, there are links for 'My Organisation(s)', 'My Proposal(s)', 'My Project(s)', 'My Notification(s)', and 'My Expert Area'. Below these are sections for 'Horizon 2020' (Calls, Search Topics, Call Updates) and 'FP7 & CIP Programmes' (Calls, Call Updates). At the bottom of the sidebar are 'COSME' and 'Other Funding Opportunities'.

The main content area is titled 'Personalising health and care' and shows details for the call 'H2020-PHC-2014-single-stage' (Sub call of: H2020-PHC-2014-2015). The call details table is as follows:

Publication date	2013-12-11	Deadline Date	2014-04-15 17:00:00 (Brussels local time)
Total Call Budget	€185,200,000	Main Pillar	Societal Challenges
Status	Open	OJ reference	OJ C 361 of 11 December 2013

Below the table, the topic is listed: 'Topic: Vaccine development for poverty-related and neglected infectious diseases: tuberculosis' (PHC-08-2014). There are three tabs: 'Topic Description', 'Topic Conditions & Documents', and 'Submission Service'. The 'Topic Description' and 'Topic Conditions & Documents' tabs are circled in orange.

The 'Submission Service' tab contains instructions: 'To access the Electronic Submission Service of the call, please select the **type of action** that is most relevant to your proposal from the list below. You will then be linked to the correct entry point.' and 'To access existing draft proposals for this call, please login to the Participant Portal and select the My Proposals page of the My Area section'.

At the bottom, there is a dropdown menu with 'Research and Innovation action' selected, and a 'START SUBMISSION' button, both of which are circled in orange.

Υποβολή της πρότασης μέσω το PPSS

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 5

Edit Proposal

H2020-PHC-2014-two-stage

Marit Ackermann

PHC-13-2014

RIA

TUE 11 March 2014 17:00:00
Brussels Local Time

48 days left until closure

Acronym ID PIC Contact

Acronym
NonComDis

Configuration unconfirmed

You're using Explorer 9 on Windows. **Adobe Reader is not installed or not enabled.** Under these conditions, all PDF forms will have to be downloaded on your computer in order to be edited.

For more information, please consult the [User Guide](#).

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms in Adobe Reader. ?

edit forms view history print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

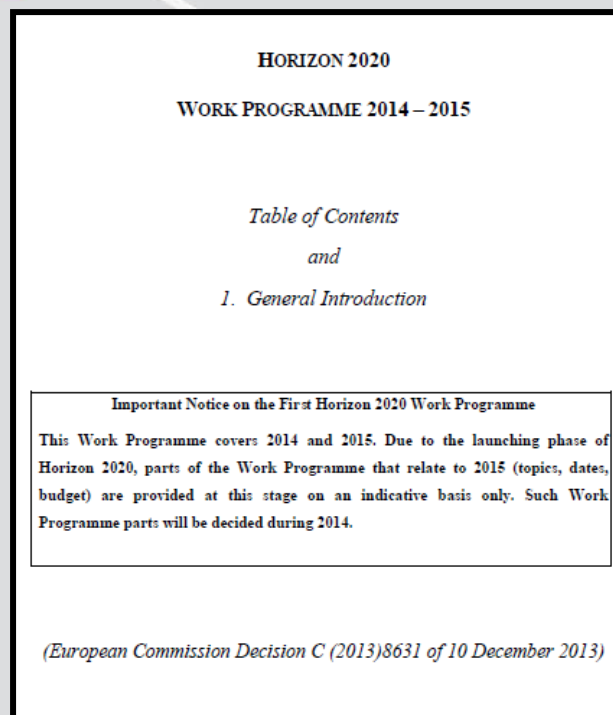
download templates

Technical Annex Section 2 (Stage 1) - **upload** ?

<< Step 4 - Parties validate **submit**

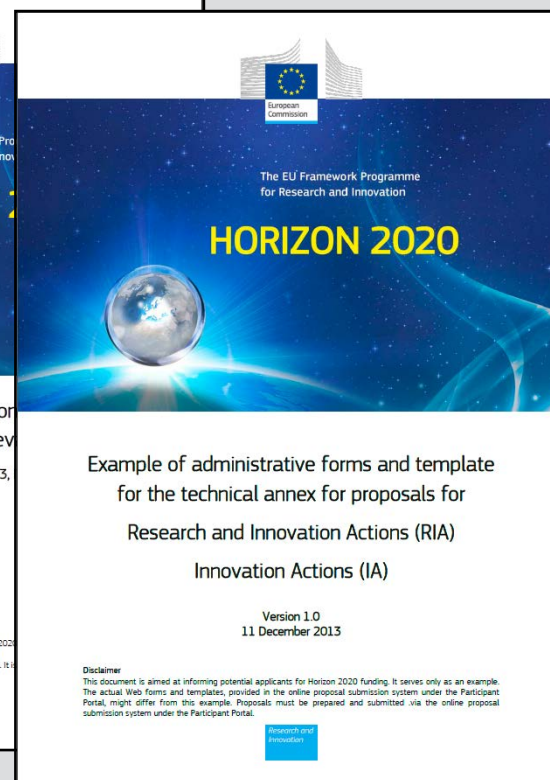
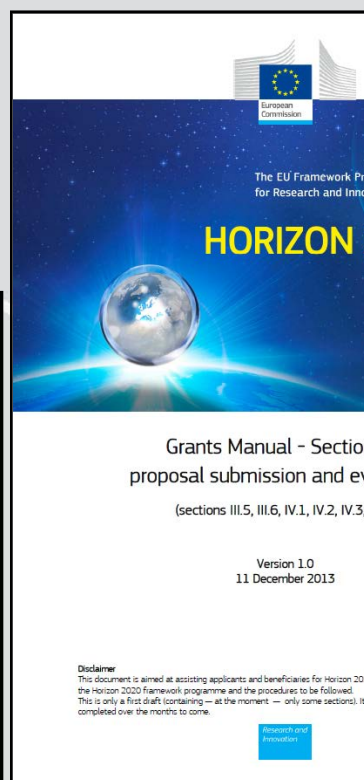
- Παρακαλώ να ελέγξετε προσεκτικά εάν έχετε επιλέξει τη σωστή προκήρυξη και το σωστό θέμα!
- Πάντοτε να κατεβάσετε την επίσημη έκδοση του προγράμματος εργασίας και τα άλλα επίσημα έγγραφα από το «Ηλεκτρονικό Σύστημα Υποβολής Προτάσεως" στο "Participant Portal")
- Διαβάστε τις προδιαγραφές της προκήρυξης /του θέματος προσεκτικά!

Σημαντικά έγγραφα και πληροφορίες



parts of the Work Programme that relate to 2015 (topics, dates, budget) are provided at this stage on an indicative basis only. Such Work Programme parts will be decided during 2014.

(European Commission Decision C (2013)8631 of 10 December 2013)



Παράδειγμα ενός θέματος στο Πρόγραμμα Ορίζοντας 2020

PHC 3 - 2015: Understanding common mechanisms of diseases and their relevance in co-morbidities

Specific challenge: The development of new treatments is greatly facilitated by an improved understanding of the pathophysiology of diseases. There is therefore a need to address the current knowledge gaps in disease aetiology in order to support innovation in the development of evidence-based treatments. In this context, a better understanding of the mechanisms that are common to several diseases, in particular of those leading to co-morbidities, constitutes an important challenge.

Scope: Proposals should focus on the integration of pre-clinical and clinical studies for the identification of mechanisms common to several diseases. Proposals should assess and validate the relevance of these common mechanisms and of their biomarkers (where relevant) on the development of disease-specific pathophysiology, as well as their role in the development of co-morbidities in both males and females.

The Commission considers that proposals requesting a contribution from the EU of between EUR 4 and 6 million would allow this specific challenge to be addressed appropriately. Nonetheless, this does not preclude submission and selection of proposals requesting other amounts.

Παράδειγμα ενός θέματος στο Πρόγραμμα Ορίζοντας 2020

Expected impact: This should provide:

- A better understanding of disease pathways and / or mechanisms common to a number of diseases
- New directions for clinical research for better disease prevention, health promotion, therapy development, and the management of co-morbidities

Type of action: Research and innovation actions

The conditions related to this topic are provided at the end of this call and in the General Annexes

Προετοιμασία & Υποβολής Προτάσεων στο Πρόγραμμα Ορίζοντα 2020

- Πού μπορώ να βρω ανοικτές προκηρύξεις του Προγράμματος Ορίζοντα 2020 & όλα τα σημαντικά /επίσημα έγγραφα;
- **Δομή της πρότασης**
- Κριτήρια αξιολόγησης

Δομή της πρότασης

- Τα Διοικητικά έντυπα της αίτησης/ υποβολής προτάσεων ()
 - Τίτλος, ακρωνύμιο, τη διάρκεια, **σύνοψη της πρότασης (πρώτη επαφή που έχουν οι αξιολογητές με την πρότασή σας!)**
 - Εταίροι (Πρώτο στάδιο υποβολής: ο συντονιστής μόνο)
 - Προϋπολογισμός (Πρώτο στάδιο: ολόκληρο ποσό; Ανάλυση Προϋπολογισμού μόνο στο δεύτερο στάδιο υποβολής προτάσεως)
 - Ηθική, τρίτες χώρες (όχι στο πρώτο στάδιο)
- Τεχνικό Παράρτημα, Μέρος Β με προκαθορισμένη δομή

Δομή της πρότασης

European Commission - Research - Participants
Proposal Submission Forms
Directorate-General for Research and Innovation

Proposal ID

Acronym

1 - General information

Topic

Call identifier

Proposal title* Max 200 characters

Duration in months Estimated duration

Fixed keyword 1

Free keywords Enter any word

Abstract

Short summary (max 2,000 characters) the objectives of the proposal, how they will be achieved, their relevance to the work. Will be used as the short description in management committees and other documents. Do not include any confidential information. Use plain typed text, avoid bullet points.

If the proposal is written in a language other than English, please indicate the language in the title.

2 - Administrative data of participant

PIC

Short name:

Address of the participant

Street

City

Postal code

Country

Participant

Country

Department

3 - Budget for the project

Legal Status of the participant

Research and Innovation

Public body

Non-profit

International organisation

International organisation of European interest

Secondary or Higher education establishment

Research organisation

Small and Medium-sized Enterprises (SMEs)

Academic Sector

Nace code

4 - Ethics issues table

Section	Question	Yes	No	Page
1. HUMAN EMBRYOS/FOETUSES	Does your research involve Human Embryonic Stem Cells (hESCs)?	☐	☐	
	Does your research involve the use of human embryos?	☐	☐	
	Does your research involve the use of human foetal tissues / cells?	☐	☐	
2. HUMANS	Does your research involve human participants?	☐	☐	
	Does your research involve physical interventions on the study participants?	☐	☐	
	Does it involve invasive techniques?	☐	☐	
3. HUMAN CELLS / TISSUES	Does your research involve human cells or tissues?	☐	☐	
	If your research involves human embryos/foetuses, please also complete the section "Human Embryos/Foetuses" [Box 1].			
4. PROTECTION OF PERSONAL DATA	Does your research involve personal data collection and/or processing?	☐	☐	
	Does your research involve further processing of previously collected personal data (secondary use)?	☐	☐	
5. ANIMALS	Does your research involve animals?	☐	☐	

Requested grant / €

0

0

Remaining characters 2000

Δομή της πρότασης

- Τεχνικό Παράρτημα (Technical Annex- Part B)

- 1. Excellence
- **2. Impact**
- 3. Implementation
- Section 4: Members of the consortium
- Section 5: Ethics and Security (θέματα *Ηθικής & Ασφάλειας*)

Τα 3 Κριτήρια Αξιολόγησης

Δομή της πρότασης

COVER PAGE

Title of Proposal

List of participants

Participant No *	Participant organisation name	Country
1 (Coordinator)		
2		
3		

* Please use the same participant numbering as that used in the administrative proposal forms.

Table of Contents

Πρώτο στάδιο υποβολής



ΕΘΝΙΚΟ ΚΕΝΤΡΟ
ΤΕΚΜΗΡΙΩΣΗΣ
NATIONAL
DOCUMENTATION
CENTRE

Δομή της πρότασης

■ Excellence

- 1.1 Objectives
- 1.2 Relation to the work programme (Topic)
- 1.3 Concept and approach
- 1.4 Ambition

■ Impact (more important than in FP7)

- 2.1 Expected impacts
- 2.2 Measures to maximize impact
 - › Dissemination and exploitation of results
 - › Communication activities

■ Implementation

- 3.1 Work plan — Work packages, deliverables and milestones (tables)
- 3.2 Management structure and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

**Πρώτο στάδιο
υποβολής (ανώτατο
όριο σελίδων 7 ή 15)**

Δομή της πρότασης

- **Section 4: Members of the consortium**
 - 4.1. Participants (applicants + βιογραφικό)
 - 4.2 Third parties involved in the project (including use of third party resources)
- **Section 5: Ethics and Security**
 - 5.1 Ethics
 - submit an ethics self-assessment
 - provide the documents that you need under national law (*if you already have them e.g.: an ethics committee opinion; the document notifying activities raising ethical issues or authorising such activities*)
 - 5.2 Security

Δομή της πρότασης

■ Section 3: Implementation & management (υλοποίηση & διαχείριση)

Management structure & governance

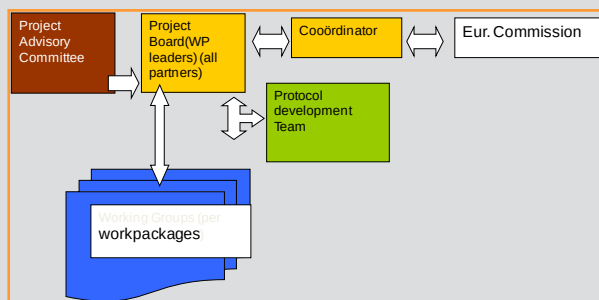
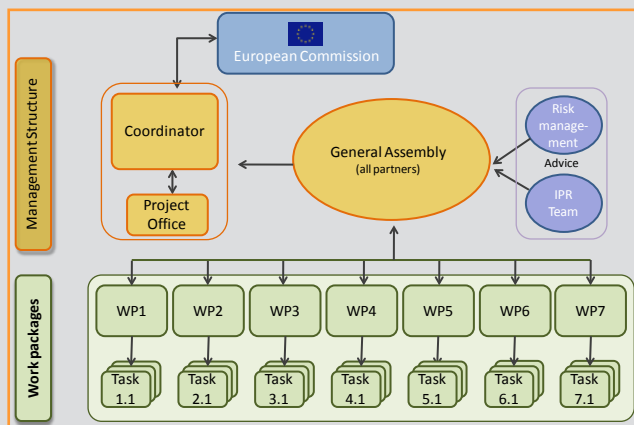


Table 3.2a: List of milestones

Milestone number	Milestone name	Related work package(s)	Estimated date	Means of verification

KEY

Estimated date

Measured in months from the project start date (month 1)

Means of verification

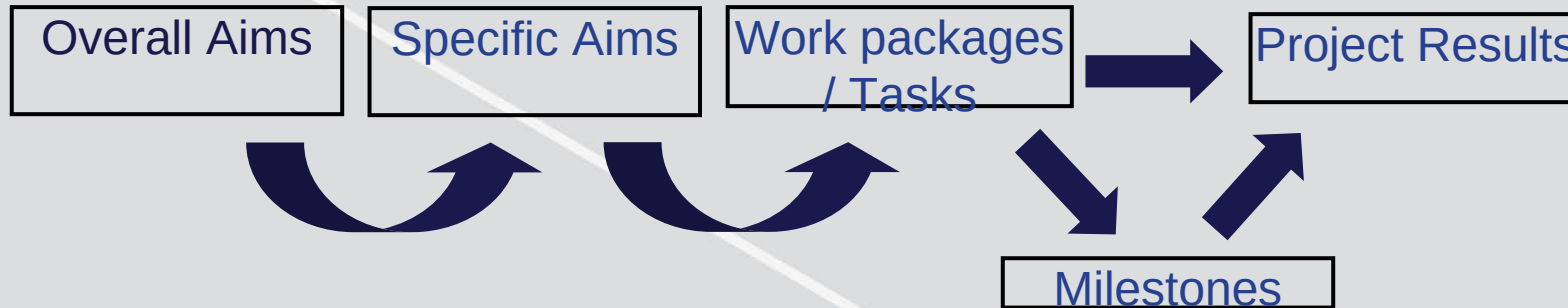
Show how you will confirm that the milestone has been attained. Refer to indicators if appropriate. For example: a laboratory prototype that is 'up and running'; software released and validated by a user group; field survey complete and data quality validated.

Table 3.2b: Critical risks for implementation

Description of risk	Work package(s) involved	Proposed risk-mitigation measures

Δομή της πρότασης

- Section 3: Implementation & management (υλοποίηση & διαχείριση)



Πρέπει να είναι σαφές ποια είναι τα αποτελέσματα που αναμένονται!

“A clear coherence between project objectives and project results is the foundation for describing the impact”

- A **work package** is a major sub-division of the proposed project with a verifiable end-point – normally a deliverable or a milestone in the overall project.
- A **deliverable** represents a verifiable output of the project. Normally, each work package will produce one or more deliverables during its lifetime. Deliverables are often written reports but can also take another form, for example the completion of a prototype etc.
- **Milestones** are control points where decisions are needed with regard to the next stage of the project.

Δομή της πρότασης - Όριο σελίδων

■ SC1

- 7 σελίδες για “Πρώτο Στάδιο” πρόταση
- 70 σελίδες για πλήρη πρόταση (συνοδευτική σελίδα + τμήμα 1-3, συμπεριλαμβανομένων όλων των πινάκων)

■ SC2

- 15 σελίδες για “Πρώτο Στάδιο” πρόταση
- 70 σελίδες για πλήρη πρόταση (συνοδευτική σελίδα + τμήμα 1-3, συμπεριλαμβανομένων όλων των πινάκων)

■ Συντονισμός και Δράσεις υποστήριξης (CSA)

- 15 σελίδες για “Πρώτο Στάδιο” πρόταση
- 50 σελίδες για πλήρεις προτάσεις (συνοδευτική σελίδα + τμήμα 1-3, συμπεριλαμβανομένων όλων των πινάκων)

■ Δεν υπάρχει όριο σελίδων για τα τμήματα 4 & 5 της πρότασης

■ Χρησιμοποιήστε το επίσημο πρότυπο για κάθε θέμα (κατεβάστε το από το Ηλεκτρονικό Σύστημα Υποβολής Προτάσεων (PPSS))

Δομή της πρότασης

- 1 ή 2 στάδια υποβολής προτάσεων: εξαρτάται από το θέμα & προσδιορίζεται στο σχετικό κείμενο της πρόσκλησης υποβολής προτάσεων
- Έγκαιρη υποβολή της πρότασης (αλλιώς δεν αξιολογείται)
- Ηλεκτρονική υποβολή μέσω της Διαδικτυακής Πύλης των Συμμετέχων (Υπηρεσία Υποβολής = PPSS)
<http://ec.europa.eu/research/participants/portal/desktop/en/home.html>
- Συγκεκριμένο “Format”

Προετοιμασία & Υποβολής Προτάσεων στο Πρόγραμμα Ορίζοντα 2020

- Πού μπορώ να βρω ανοικτές προκηρύξεις του Προγράμματος Ορίζοντα 2020 & όλα τα σημαντικά /επίσημα έγγραφα;
- Η Δομή της πρότασης
- Η αξιολόγηση

Τα Κριτήρια αξιολόγησης

Type of action	Excellence	Impact	Quality and efficiency of the implementation
	The following aspects will be taken into account, to the extent that the proposed work corresponds to the topic description in the work programme.	The extent to which the outputs of the project should contribute at the European and/or International level to:	The following aspects will be taken into account:
All types of action	Clarity and pertinence of the objectives; Credibility of the proposed approach.	The expected impacts listed in the work programme under the relevant topic	Coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources; Complementarity of the participants within the consortium (when relevant); Appropriateness of the management structures and procedures, including

Κριτήρια Αξιολόγησης
για “Πρώτο Στάδιο”
Πρόταση

Τα Κριτήρια αξιολόγησης

Type of action	Excellence	Impact	Quality and efficiency of the implementation
	The following aspects will be taken into account, to the extent that the proposed work corresponds to the topic description in the work programme.	The extent to which the outputs of the project should contribute at the European and/or International level to:	The following aspects will be taken into account:
Research and innovation; Innovation; instrument	Soundness of the concept, including trans-disciplinary considerations, where relevant; Extent that proposed work is ambitious, has innovation potential, and is beyond the state of the art (e.g. ground-breaking objectives, novel concepts and approaches)	Enhancing innovation capacity and integration of new knowledge; Strengthening the competitiveness and growth of companies by developing innovations meeting the needs of European and global markets; and, where relevant, by delivering such innovations to the markets; Any other environmental and socially important impacts (not already covered above); Effectiveness of the	

Κριτήρια Αξιολόγησης
για “Πρώτο Στάδιο”
Πρόταση

Τα Κριτήρια αξιολόγησης

- **SC1: Single-stage Proposal / Two -stage Proposal**

- **First stage:**

Excellence	Impact
4 στα 5	4 στα 5
8 στα 10	

- **Second-stage / Single-stage (full proposal):**

Excellence	Impact	Quality & Efficiency of Implementation
4 / 5	4 / 5	3 / 5
12 / 15		

Τα Κριτήρια αξιολόγησης

▪ SC2: Single-stage Proposal / Two -stage Proposal

• First stage:

Excellence	Impact
4 στα 5	4 στα 5
8 στα 10	

• Second-stage / Single-stage (full proposal):

Excellence	Impact	Quality & Efficiency of Implementation
3 / 5	3 / 5	3 / 5
10 / 15		

Η Αξιολόγηση

- Τουλάχιστον 3 αξιολογητές / πρόταση (συντά 5 ή περισσότεροι)
- “Πρώτο στάδιο” πρόταση: δυνατότητα μόνο 2 αξιολογητές
- Επιπλέον εμπειρογνώμονες για θέματα ηθικής
- Ανεξάρτητοι παρατηρητές της διαδικασίας αξιολόγησης
- Μόνο οι προτάσεις που αξιολογήθηκαν θετικά στο Πρώτο Στάδιο περνάνε στο δεύτερο στάδιο (υποβολή “full proposal”)
- Με την αποτυχία ενός κριτηρίου αξιολόγησης (κάτω από το όριο) = η διαδικασία αξιολόγησης σταματά
- 3 φάσεις στην αξιολόγηση
 - Individual evaluation
 - Consensus group
 - Panel review

Η Αξιολόγηση

RESEARCH & INNOVATION
Participant Portal

European Commission > Research & Innovation > Participant Portal > Experts

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE **EXPERTS** SUPPORT

LOGIN REGISTER

News

H2020 call for expression for interest for experts (11/2013)
New calls for expression of interest for individual experts and for organisations to suggest experts were just published in OJ C342 of 22 November 2013. European Commission will soon need experts to evaluate first Horizon 2020 proposals. Don't forget to tick the H2020 box in the registration platform and update your expertise.

Quick Links

- FAQ for Experts

Experts H2020 ONLINE MANUAL

Join the database of independent experts for European research and innovation.

The European Commission appoints independent experts to assist with research and innovation assignments including the evaluation of proposals, monitoring of projects, and evaluation of programmes, and design of policy.

New experts

Who can be an expert?

You have a chance of being selected as an expert if you:

- have high-level of expertise in the relevant fields of research and innovation (see call for details on types of expertise).
- can be available for occasional, short-term assignments

What do expert assignments involve?

Experts, as peer reviewers, assist in:

- evaluation of proposals
- monitoring of actions

In addition, experts assist in the:

- preparation, implementation or evaluation of programmes and design of policies. This includes the Horizon 2020 Advisory Groups.

REGISTER AS EXPERT

The best training is to become an expert Evaluator yourself !



ΕΘΝΙΚΟ ΚΕΝΤΡΟ
ΤΕΚΜΗΡΙΩΣΗΣ
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Συμβουλές

- Διαβάστε το πρόγραμμα εργασίας: "κανόνες του παιχνιδιού"
- Γράψτε για τους αξιολογητές (ακλουθώντας τα κριτήρια αξιολόγησης)
- Πρόταση πρέπει να είναι "self-contained"
- Προσέξτε τις λεπτομέρειες / καλή παρουσίαση: η διαφορά μεταξύ της χρηματοδότησης και μην χρηματοδότηση μπορεί να είναι 0,5 μονάδες
- Γράψτε μία καλή σύνοψη: Η πρώτη εντύπωση
- Υψηλής ποιότητας & διεπιστημονική ερευνητική πρόταση ("totally in line with topic")
- Πρωτότυπη και φιλόδοξη έρευνα: καινοτομική στην προσέγγιση, στη μεθοδολογία, στις λύσεις
- Αντίκτυπο /αποτελέσματα: Συμβολή στην κοινωνία, στις πολιτικές της ΕΕ και σε διεθνές επίπεδο: η πρόταση λύνει ένα σαφές πρόβλημα ή αντιμετωπίζει πραγματικές ανάγκες
- Κατάλληλη κοινοπραξία που δουλεύει προς τον ίδιο στόχο
- Καλή διαχείριση
- **Value for money!!!**

Πώς να ξεκινήσετε;

- Ποίο είναι το πρόβλημα που θέλετε να λύσετε - Καθορισμός του προβλήματος
 - Προσδιορισμός των ενδιαφερομένων, των τελικών χριστών
 - Καθορίστε τις απαιτήσεις/προδιαγραφές
 - Καθορισμός των πόρων που απαιτούνται (κόστος, οι άνθρωποι, οι εταίροι)
 - Κίνδυνοι (αποτυχία, τον ανταγωνισμό)
 - Διαδικασίες (τι, ποιος, πότε, πώς, αν)
 - Διαχείριση και δομή
-
- Μιλήστε με το Εθνικό Σημείο Επαφής!!

Επικοινωνία

Σας ευχαριστώ για την προσοχή σας

Εθνικό Κέντρο Τεκμηρίωσης | **www.ekt.gr**

Helpdesk για το Horizon 2020 | Τηλ.: 210 72739225

- 7^ο Πρόγραμμα Πλαίσιο (ΕΚΤ): www.ekt.gr/fp7
- Ορίζοντας 2020: www.ekt.gr/horizon2020
- Enterprise Europe Network-Hellas: www.enterprise-hellas.gr
- OpenAire: www.openaire.eu
- Δείκτες Έρευνας & Καινοτομίας: <http://metrics.ekt.gr/>
- Research Infrastructures Observatory: <http://observatory.euroris-net.eu>